

# Basic Rules For Forklift Operation

## Be a safe operator...

- Get training in how to operate your truck (retraining is required every three years).
- Always wear your safety belt.
- Keep your hands and feet inside the cab.
- Always check for pedestrians!
- Inspect lift before and after each shift.

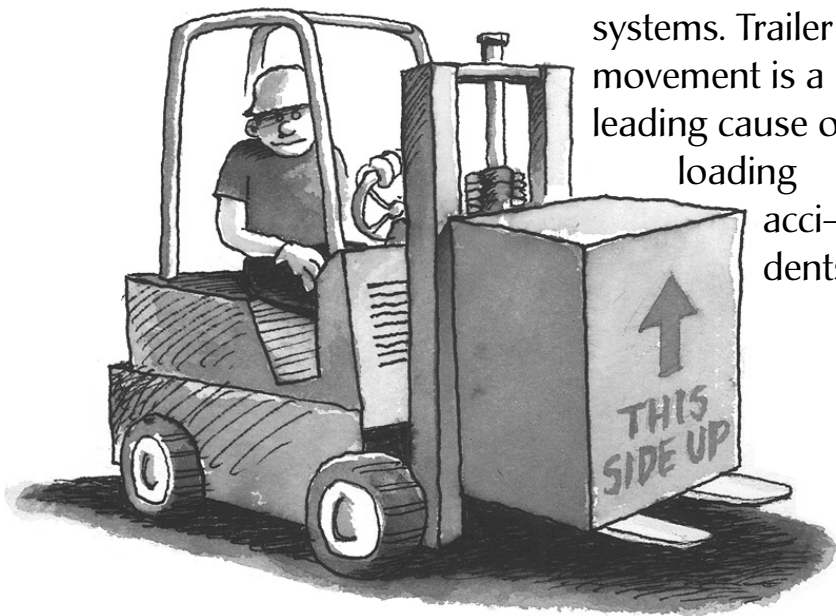
## Load up safely...

- Make sure pallets are well-stacked and secure.
- Make sure the load doesn't obstruct your view.
- Make extra trips instead of overloading.
- Make sure the vehicle you are unloading has been secured—chocks ahead of wheels and/or trailer restraint

systems. Trailer movement is a leading cause of loading accidents.

## Use your truck correctly...

- Know your truck's capabilities.
- Be sure your truck meets ANSI safety requirements.
- Stay within the load capacity for your vehicle.
- Keep the load no more than 2 to 8 inches off the floor.
- Use extreme caution when turning.
- Keep your truck in good working order.
- Park and secure your truck properly after each use.
- Perform a daily inspection of your forklift.



**LIFTING & MOVING MATERIAL**