







Basic Rules for Hand Tools

At work or at home, the rules for hand tools are the same...

ALWAYS...

-  Know the purpose of each tool, and use it only for that purpose.
-  Use the right size tool for the job.
-  When working on ladders or scaffolding, make sure tools are secure. A falling tool is a dangerous object.
-  When carrying tools, point cutting edges toward the ground.
-  Wear appropriate personal protective equipment when working with tools.
-  Inspect tools before each use and replace or repair if worn or damaged.



Clean tools after every use.



To prevent rust, lightly oil metal tools and store them in a clean, dry place.



Keep cutting edges sharp.

NEVER...



Never use any tool unless you are trained to do so.



Never test a cutting edge with your fingers—use scrap material instead.



Never put sharp or pointed tools in your pockets.



SAFETY HAZARDS